

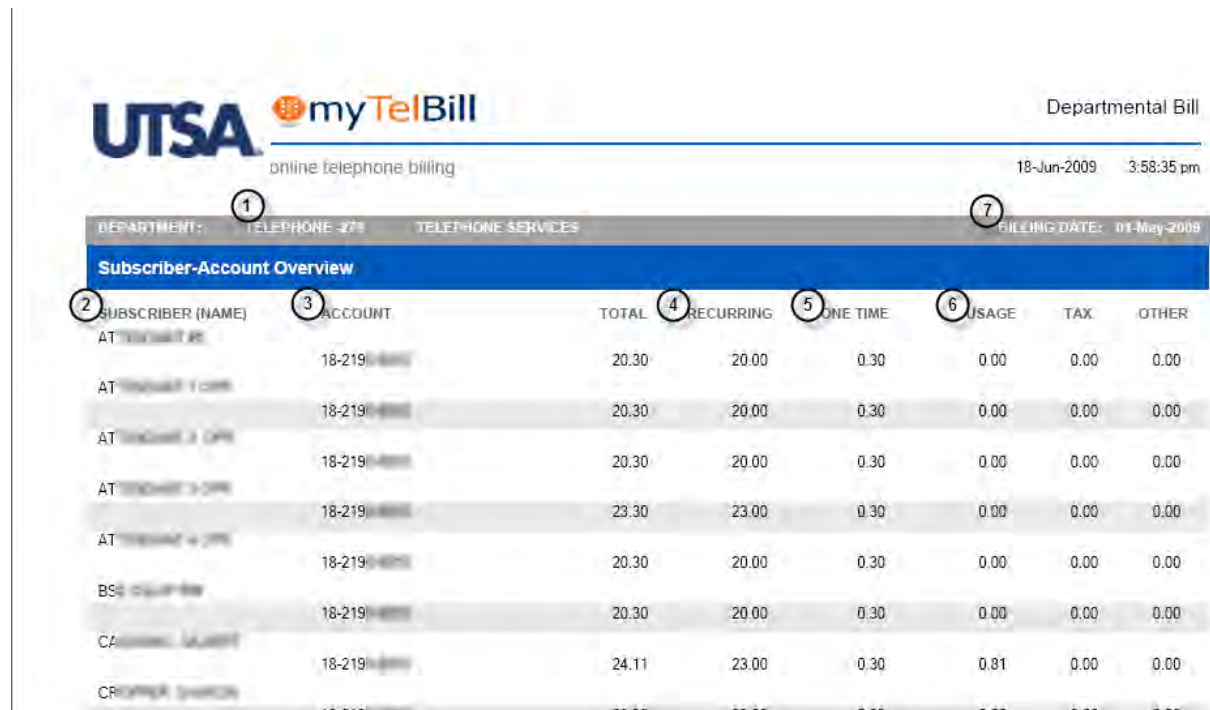
Billing Report Detail – myTelBill

There are four basic parts to the billing report:

- Subscriber-Account Overview
- Service Summaries
- Account Summaries
- Detail for Account

For more information, please contact Telephone Services, 458-4200, or via e-mail at telephone.services@utsa.edu.

Subscriber-Account Overview



UTSA myTelBill Departmental Bill
online telephone billing 18-Jun-2009 3:58:35 pm

DEPARTMENT: TELEPHONE -279 TELEPHONE SERVICES BILLING DATE: 01-May-2009

Subscriber-Account Overview

SUBSCRIBER (NAME)	ACCOUNT	TOTAL	RECURRING	ONE TIME	USAGE	TAX	OTHER
AT TRUNKED #1	18-219-4895	20.30	20.00	0.30	0.00	0.00	0.00
AT TRUNKED 1-ONE	18-219-4895	20.30	20.00	0.30	0.00	0.00	0.00
AT TRUNKED 2-ONE	18-219-4895	20.30	20.00	0.30	0.00	0.00	0.00
AT TRUNKED 3-ONE	18-219-4895	20.30	20.00	0.30	0.00	0.00	0.00
AT TRUNKED 4-ONE	18-219-4895	23.30	23.00	0.30	0.00	0.00	0.00
AT TRUNKED 4-ONE	18-219-4895	20.30	20.00	0.30	0.00	0.00	0.00
BSI COLLEGE	18-219-4895	20.30	20.00	0.30	0.00	0.00	0.00
CA TRUNKED 1-ONE	18-219-4895	24.11	23.00	0.30	0.81	0.00	0.00
CP TRUNKED 1-ONE	18-219-4895	20.30	20.00	0.30	0.00	0.00	0.00

- 1 Your department name and number
- 2 Subscriber (Name) is usually the phone user's name
- 3 Your account number
- 4 Recurring charges are usually line (port) charges
- 5 One Time charges are fees like municipal taxes
- 6 Usage fees are Long Distance (toll) call charges
- 7 Billing Date is the month you are being charged for

Service Summaries

Service Summaries							
VOICE							
1 SUBSCRIBER (NAME)	2 SERVICE NUMBER	TOTAL	3 RECURRING	4 ONE TIME	5 USAGE	TAX	OTHER
ITC WOODBR	2104587	391.70	386.00	5.70	0.00	0.00	0.00
CAR WOODBR	2104587	24.11	23.00	0.30	0.81	0.00	0.00
CRU WOODBR	2104584	23.30	23.00	0.30	0.00	0.00	0.00
CRU WOODBR	2104584	23.30	23.00	0.30	0.00	0.00	0.00
GAL WOODBR	2104585	20.30	20.00	0.30	0.00	0.00	0.00
GAP WOODBR	2104585	23.37	23.00	0.30	0.07	0.00	0.00
HUP WOODBR	2104585	23.30	23.00	0.30	0.00	0.00	0.00
RAY WOODBR	2104587	23.64	23.00	0.30	0.34	0.00	0.00
SKO WOODBR	2104585	26.32	23.00	0.30	3.02	0.00	0.00
Totals: VOICE		579.34	567.00	8.10	4.24	0.00	0.00
6 VOICE - by Category							
CATEGORY	TOTAL	RECURRING	ONE TIME	USAGE	TAX	OTHER	
One Time Charges	8.10	0.00	8.10	0.00	0.00	0.00	0.00
Recurring Charges	567.00	567.00	0.00	0.00	0.00	0.00	0.00
Usage - Toll	4.24	0.00	0.00	4.24	0.00	0.00	0.00
Totals: VOICE	579.34	567.00	8.10	4.24	0.00	0.00	0.00
Totals:	579.34	567.00	8.10	4.24	0.00	0.00	0.00

- 1 Subscriber (Name) is usually the phone user's name
- 2 Telephone number being billed
- 3 Recurring charges are usually line (port) charges
- 4 One Time charges are fees like municipal taxes
- 5 Usage fees are Long Distance (toll) call charges
- 6 Summary of the Voice charges by category

Account Summaries

Account Summaries							
1 18-2118-4888	...						
SUBSCRIBER (NAME) 2	TOTAL 3	RECURRING	4 ONE TIME	5 USAGE	TAX	OTHER	
FAX TELEPHONE SERVICE	20.30	20.00	0.30	0.00	0.00	0.00	
GALAXY SERVICE	20.30	20.00	0.30	0.00	0.00	0.00	
GARLAND SERVICE	23.37	23.00	0.30	0.07	0.00	0.00	
HUNTER SERVICE	23.30	23.00	0.30	0.00	0.00	0.00	
ITC SERVICE	20.30	20.00	0.30	0.00	0.00	0.00	
MAIN SERVICE	20.30	20.00	0.30	0.00	0.00	0.00	
RAYMOND SERVICE	23.64	23.00	0.30	0.34	0.00	0.00	
RIGGS SERVICE	20.30	20.00	0.30	0.00	0.00	0.00	
SHAWNEE SERVICE	20.30	20.00	0.30	0.00	0.00	0.00	
SKOKO SERVICE	26.32	23.00	0.30	3.02	0.00	0.00	
TDD SERVICE	20.30	20.00	0.30	0.00	0.00	0.00	
TELEPHONE SERVICE	23.30	23.00	0.30	0.00	0.00	0.00	
TEST SERVICE	20.30	20.00	0.30	0.00	0.00	0.00	
TEST SERVICE	20.30	20.00	0.30	0.00	0.00	0.00	
Account Totals: 18-2118-4888	579.34	567.00	8.10	4.24	0.00	0.00	
6 18-2118-4888 - by Category-Expense							
CATEGORY	7 SUBCODE	TOTAL	RECURRING	ONE TIME	USAGE	TAX	OTHER
One Time Charges	1781	8.10	0.00	8.10	0.00	0.00	0.00
Recurring Charges	1781	567.00	567.00	0.00	0.00	0.00	0.00
Usage - Toll	1780	4.24	0.00	0.00	4.24	0.00	0.00
Account Totals: 18-2118-4888		579.34	567.00	8.10	4.24	0.00	0.00
Totals: TELEPHONE -278		579.34	567.00	8.10	4.24	0.00	0.00

1 Your account number

2 Subscriber (Name) is usually the phone user's name

3 Recurring charges are usually line (port) charges

4 One Time charges are fees like municipal taxes

5 Usage fees are Long Distance (toll) call charges

6 Summary of the account charges by category

7 The subcodes available are (1780) LD/Usage/Toll charges and (1781) MRC/Port charges

Detail for Account

DETAIL FOR ACCOUNT: 18-2114-9000						
1 ATTENDANT #						
Service: VOICE 2104584000						
2 Recurring Charges						
ITEM CODE	DESCRIPTION	BILL NOTE	QTY	RATE	CHARGE	
PORT	PORT		1.00	20.00	20.00	
Total (1)					20.00	
3 One Time Charges						
ITEM CODE	DESCRIPTION	BILL NOTE	QTY	RATE	CHARGE	
MUNITAX	MUNICIPAL TAX		1.00	0.30	0.30	
Total (1)					0.30	
4 Category-Expense Recap						
Subscriber: ATTENDANT #, using Account: 18-2114-9000						
CATEGORY	5 SUBCODE		CHARGE			
One Time Charges	1781		0.30			
Recurring Charges	1781		20.00			
		Total (2)	20.30			

- 1 The phone user's name
- 2 Recurring charges are usually line (port) charges
- 3 One Time charges are fees like municipal taxes
- 4 Summary of the charges
- 5 The subcodes available are (1780) LD/Usage/Toll charges and (1781) MRC/Port charges